

GREATER PITTSBURGH INTERGROUP BYLAWS 2007

GREATER PITTSBURGH INTERGROUP BYLAWS 2007	1
Article I – Name	5
Article II – Purpose	5
Section 1. The specific and primary purpose of this organization is to aid those with the problem of compulsive eating overcome that problem; and the general purpose is to promote the public health, and to work with and finish charitable and cultural assistance to those with that problem.	5
Section 2. The Twelve Steps suggested for recovery in the Fellowship of Overeaters Anonymous are as follows:	5
Section 3. The Twelve Traditions	6
Section 4. The Twelve Concepts of OA Service:	7
Article III – Members	8
Section 1. Membership of the Intergroup shall consist of the following:	8
Section 2. Qualifications or eligibility for membership in GPI	8
Section 3. Intergroup Representatives (IRs)	9
Section 4. Membership with voice and no vote shall be:	9
Article IV – Executive Board	9
Section 1. The Executive Board shall consist of a Chairperson, Vice Chairperson, Recording Secretary, Treasurer and the Bylaws Chairperson. In addition, the immediate past chairperson shall serve as an ex-officio member (voice but no vote) of the Board for a period of one year.	9
Section 2. Nominations to the Board may be made from the floor at the time of election.	9
Section 3. Qualifications for the Executive Board:	9
Section 4. Method of Election	10
Section 5. Term of Office	10
Section 6. Responsibilities of the Executive Board	11
Section 7. Vacancies and Resignations	13
Section 8. Filling of Vacancies	13
Article V – Meetings	14
Section 1. Regular Meetings	14
Section 2. Special Meetings	14
Section 3. Method of Notification	15
Section 4. Quorum	15

Article VI – Regional Representatives/World Service Delegates and Alternates	15
Section 1. There shall be one (1) Regional Representative/WS Delegate for every fifteen (15) groups or fraction thereof. There shall be one (1) alternate Delegate for every two (2) Regional Representatives/WS Delegates or fraction thereof.	15
Section 2. Nominations to Regional Representative/WS Delegate and Alternates shall be made from the floor at the time of election.	15
Section 3. Qualifications of Regional Representative/WS Delegates:	15
Section 4. Qualifications for Alternates.	16
Section 5. Method of Election.	16
Section 6. Terms of Office	17
Section 7. Responsibilities for Regional Representative/WS Delegates.	17
Section 8. Alternate Delegates	17
Article VII – Standing Committees	18
Section 1. Standing Committees	18
Section 2. Qualifications for Standing Committee Chairpersons	19
Section 3. Method of Election	19
Section 4. Committee Procedures	20
Section 5. Responsibilities of Standing Committee Chairpersons	20
Section 6. Ad hoc Committees	24
Article VIII – Source of Funds	25
Section 1. Source of Funds	25
Article IX – Parliamentary Authority	25
Article X – Amendments to Bylaws	26
Section 1. Amendments to these Bylaws may be made by any group member of the groups that form GPI.	26
Section 2. There is a two-third (2/3) majority required to amend these Bylaws.	26
Article XI – Major Policy Matters	26
Section 1. Matters which affect GPI and /or groups within its service shall be referred to the Board of this Intergroup. Matters which relate to Overeaters Anonymous as a whole shall be referred to the World Service Board of Trustees.	26
Article XII – Dissolution	27
Section 1. Upon the dissolution of this association, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be distributed to the World Service Office of Overeaters Anonymous, or to a non-profit fund, association, foundation or corporation, which is organized and operated exclusively for charitable, educational or religious and/or scientific purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.	27

Section 2. No part of the net earnings of this association shall ever insure to, or be used for the benefit of, or be distributed to, its members, trustees, officers, or other private persons, except that the association shall be empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the express purposes for which it is formed. _____ 27

Article I – Name

The name of this organization shall be the Greater Pittsburgh Intergroup, hereinafter known as GPI.

Article II – Purpose

Section 1. The specific and primary purpose of this organization is to aid those with the problem of compulsive eating overcome that problem; and the general purpose is to promote the public health, and to work with and finish charitable and cultural assistance to those with that problem.

This intergroup is organized exclusively for charitable, religious and scientific purposes, including for such purposes the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section 2. The Twelve Steps¹ suggested for recovery in the Fellowship of Overeaters Anonymous are as follows:

1. We admitted we were powerless over food and our lives had become unmanageable.
2. Came to believe that a power greater than ourselves could restore us to sanity.
3. Made a decision to turn our will and our lives over to the care of God as we understood Him.
4. Made a searching and fearless moral inventory of ourselves.
5. Admitted to God, to ourselves and another human being the exact nature of our wrongs.
6. Were entirely ready to have God remove all these defects of Character.
7. Humbly asked Him to remove our shortcomings.
8. Made a list of all persons we had harmed, and became willing to make amends to them or others.
9. Made direct amends to such people whenever possible, except when to do so would injure them or others.
10. Continued to take personal inventory and when we were wrong promptly admitted it.

¹ The Twelve Steps cannot be amended by GPI

11. Sought through prayer and meditation to improve our conscious contact with God as we understand Him, praying only for knowledge of His will for us and the power to carry that out.
12. Having had a spiritual awakening as the result of these steps, we tried to carry this message to compulsive overeaters and to practice these principles in all our affairs.

Section 3. The Twelve Traditions²

Twelve Traditions are:

1. Our common welfare should come first; personal recovery depends upon O.A. unity.
2. For our group purpose, there is but one ultimate authority, a loving God as He may express himself in our group conscience. Our leaders are but trusted servants; they do not govern.
3. The only requirement for O.A. membership is the desire to stop eating compulsively.
4. Each group should be autonomous, except in matters affecting other groups or O.A. as a whole.
5. Each group has but one primary purpose, to carry its message to the compulsive eater who still suffers.
6. An O.A. group ought never endorse, finance or lend the O.A. name to any related facility or outside enterprise, lest problems of money, property and prestige divert us from our primary purpose.
7. Every O.A. group ought to be fully self supporting, declining outside contributions.
8. Overeaters Anonymous should remain forever non-professional; but our service centers may employ special workers.
9. Overeaters Anonymous, as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.
10. Overeaters Anonymous has no opinion on outside issues, hence the O.A. name ought never be drawn into public controversy.
11. Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, films, television and other public media of communication.
12. Anonymity is the spiritual foundation of all these traditions, ever reminding us to place principles before personalities.

² The Twelve Traditions cannot be amended by GPI

Section 4. The Twelve Concepts³ of OA Service:

The Twelve Concepts of OA Service are:

1. The ultimate responsibility and authority for OA world services reside in the collective conscience of our whole Fellowship.
2. The OA groups have delegated to World Service Business Conference the active maintenance of our world service: thus, World Service Business conference is the voice, authority and effective conscience of OA as a whole.
3. The right of decision, based on trust, makes effective leadership possible.
4. The right of participation ensures equality of opportunity for for all in the decision-making process.
5. Individuals have the right of appeal and petition in order to ensure that their opinions and personal grievances will be carefully considered.
6. The World Service Business Conference has entrusted the Board of Trustees with the primary responsibility for the administration of Overeaters Anonymous.
7. The Board of Trustees has legal rights and responsibilities Accorded to them by OA Bylaws, Subpart A; the rights and responsibilities of the World Service Business Conference are accorded to it by Tradition and by OA Bylaws, Subpart B.
8. The Board of Trustees has delegated to its Executive Committee the responsibility to administer the World Service Office.
9. Able, trusted servants, together with sound and appropriate methods of choosing them, are indispensable for effective functioning at all levels.
10. Service responsibility is balanced by carefully defined service authority; therefore, duplication of efforts is avoided.
11. Trustee administration of the World Service Office should always be assisted by the best standing committees, executives, staffs and consultants.
12. The spiritual foundation for OA service ensures that:
 - a. no OA committee or service body shall ever become the seat of perilous wealth or power;
 - b. sufficient operating funds, plus an ample reserve, shall be OA's prudent financial principle;

³ The Twelve Concepts cannot be amended by GPI

- c. no OA member shall ever be placed in a position of unqualified authority;
- d. all important decisions shall be reached by discussion, vote and whenever possible, by substantial unanimity;
- e. no service action shall ever be personally punitive or an incitement to public controversy; and
- f. no OA service committee or service board shall ever perform any acts of government, and each shall always remain democratic in thought and action.

Article III – Members

Section 1. Membership of the Intergroup shall consist of the following:

- A. The Executive Board of GPI.
- B. Intergroup Representatives (IR's) which shall consist of one (1) member from each group, within the geographical area.
 - 1. The geographic area is defined as a 100 mile radius of the Greater Pittsburgh Area.
- C. Chairpersons of Standing Committees.
- D. Regional Representative / World Services Delegates and Alternates.

Section 2. Qualifications or eligibility for membership in GPI

- A. Those groups within the geographic definition of Intergroup that have formally registered with WSO and indicated their intention to belong to GPI may be considered members.
 - 1. These points shall define an OA group:
 - a. As a group, they meet to practice the Twelve Steps and Twelve Traditions of Overeaters Anonymous.
 - b. All who have the desire to stop eating compulsively are welcome in the group.
 - c. No member is required to practice any actions in order to remain a member or to have a voice (i.e., share at a meeting).
 - d. As a group they have no affiliation other than OA

- B. Each group shall be entitled to one vote through its elected IR.
- C. No group shall be registered with another intergroup.

Section 3. Intergroup Representatives (IRs)

- A. Intergroup Representatives shall be selected by the group conscience of the group they represent. Each IR shall be selected by any method deemed appropriate by their group, always subject to recall by the group they represent. Each group shall be free to designate an alternate delegate when the necessity arises.
- B. IRs should be selected for stability, length of time in program, and time of abstinence, which is to be determined by the group.
- C. The primary responsibility of the IR, or alternate, is to represent their group at all the meetings of the Intergroup, to act as a liaison between this Intergroup and their group, to see that all communications pertaining to GPI are made available and read aloud to the group.

Section 4. Membership with voice and no vote shall be:

- A. Any employee.
- B. Any member of the Fellowship who is not a duly-elected IR or alternate IR, Standing Committee Chairperson, or Executive Board Member, Regional Representative/WS Delegate or Alternates.

Article IV – Executive Board

Section 1. The Executive Board shall consist of a Chairperson, Vice Chairperson, Recording Secretary, Treasurer and the Bylaws Chairperson. In addition, the immediate past chairperson shall serve as an ex-officio member (voice but no vote) of the Board for a period of one year.

Section 2. Nominations to the Board may be made from the floor at the time of election.

Section 3. Qualifications for the Executive Board:

- A. Shall have been actively working the Twelve Step program of recovery for a period of no less than one (1) year.
- B. Shall have a working knowledge of the Twelve Traditions of Overeaters Anonymous.
- C. Shall have been a regular attendee of Greater Pittsburgh Intergroup, or any other recognized intergroup, for no less than one (1) year and have served as chairperson of a standing committee of Greater Pittsburgh Intergroup, or any other recognized intergroup for one (1) year, or Regional Representative/WS Delegate of Greater Pittsburgh Intergroup, or any other recognized intergroup.
- D. The Chairperson and the Bylaws Chairperson and Treasurer shall be abstinent for no less than one (1) year and all other Board Members must be abstinent no less than six (6) months.
- E. Shall be a regular attendee of a group for a period of one (1) year.

Section 4. Method of Election

- A. Elections shall be held annually, and as necessary to fill vacancies.
- B. To be eligible for election, the nominee must meet the qualifications and have an understanding of the responsibilities of the position.
- C. In order to be elected to the Executive Board the nominee must:
 - 1. Be present at the election meeting or present his/her intent to accept the position in writing to the Board.
 - 2. Receive a simple majority vote (fifty (50) percent plus one of the Intergroup Representatives, the Standing Committee Chairpersons, Regional Representative/WS Delegate, Alternates and the Executive Board, with the exception of the Chairperson.

Section 5. Term of Office

- A. Board members shall be elected to serve for a period of one (1) Year.
- B. Board members shall serve no more than two (2) consecutive years.

- C. After interval of one (1) year, they may be again eligible for election to the same position.
- D. Upon election to the Board, members shall cease to be a Chairperson of any Standing Committee and an election will be held to fill the vacancy.

Section 6. Responsibilities of the Executive Board

A. Chairperson

- 1. Shall preside at all regular and special meetings of GPI
- 2. Shall be responsible for establishing the agenda for all Intergroup meetings.
- 3. May attend all Standing Committee meetings.
- 4. Shall coordinate the responsibilities of Intergroup.
- 5. Shall verify the completion of all motions.
- 6. Shall be removed after four (4) absences from meetings of Intergroup in an election year.
- 7. Upon completion of term of office, shall serve as an ex-officio member of the Executive Board for one (1) year.

B. Vice-Chairperson

- 1. Shall serve as Acting Chairperson in the absence of the Chairperson.
- 2. Shall maintain a library of tapes for rental to groups.
- 3. Shall maintain an equipment list which will include the type of equipment and its current location.
- 4. Shall arrange bus rental to attend marathons, retreats and conventions sponsored by Greater Pittsburgh Intergroup, Region 7 and WSO.
- 5. Shall assist the Chairperson when needed.
- 6. May attend all Standing Committee meetings.
- 7. Shall be removed after four (4) absences from meetings of Intergroup in an election year.

C. Recording Secretary

- 1. Shall see that minutes are kept of all Intergroup meetings and that a copy of said minutes is printed and provided to each IR.
- 2. Shall maintain a file of all minutes of past meetings.
- 3. Shall maintain a record of all main motions and amendments. (Main motions are defined in Robert's Rules of Order.)

4. Shall type the agenda for meetings of GPI.
5. Shall make available agendas and minutes for attendees at the Intergroup meetings.
6. Shall update the Meeting List with contact person and telephone numbers for printing every quarter.
7. Shall prepare a list without contact person and telephone numbers every quarter.
8. Shall take roll and maintain attendance records.
9. Shall distribute notices of all meetings of GPI as described in Article V.
10. Shall keep WSO informed of all changes to group information.
11. Shall coordinate a committee to update all meeting information in May and November of each year (or as required by WSO).
12. May attend all Standing Committee meetings.
13. Shall be removed after four (4) absences from meetings of Intergroup in an election year.

D. Treasurer

1. Shall maintain a checking account to disburse GPI funds
2. Shall maintain a record of all expenses and receipts.
3. Shall present an oral financial report to GPI monthly. The report shall include:
 - a. beginning balance
 - b. monthly income
 - c. monthly expenses
 - d. group and individual contributions
 - e. ending balance
 - f. general statement concerning the status of the budget
4. Shall present a quarterly report of the budget which will be prepared by the Budget Committee and will include:
 - a. an analysis of the budget allocation for each standing committee
 - b. actual income versus projected income
 - c. actual income expenses versus project expenses
 - d. a statement concerning the projected status for the balance of the year
5. Shall present a detailed written financial report in the month of March.
6. Shall complete annual tax forms for the IRS (if required by law).

7. Shall collect annual reports from member groups of GOI in January.
8. Shall serve as a member of the Budget Committee. (The Chairperson of the Budget Committee shall be appointed annually by the Executive Board. The Chairperson may not be the Treasurer. At least one (1) other person must serve on the Committee; that person(s) will be chosen by the Chairperson of the Committee.).
9. Shall prepare a quarterly report of group contributions and present it to the Editor of the Voice of Recovery (VOR) to be printed.
10. May attend all Standing Committee meeting.
11. Shall be removed after four (4) absences from meetings of Intergroup in an election year.

E. Bylaws Chairperson

1. Shall revise and update the Bylaws as directed by GPI.
2. Shall review and assist with proposed Bylaws amendments.
3. Shall announce to GPI any Bylaws amendments which are to be voted on the following month at the Intergroup meeting.
4. Shall maintain an updated copy of the Bylaws.
5. May attend all standing committee meetings.
6. Shall forward amended GPI Bylaws to Region 7 & WSO.
7. Shall be removed after four (4) absences from meetings of Intergroup in an election year.

Section 7. Vacancies and Resignations

- A. Any Board Member may resign at any time by notifying the Chairperson of Intergroup.
- B. Any Board Member of GPI may be removed from office by a Two-third (2/3) vote of the Standing Committee Chairpersons, Regional Representatives/WS Delegates and IRs at a special meeting announced for that purpose.

Section 8. Filling of Vacancies

- A. Vacancies shall be filled by a majority vote at that meeting in which the vacancy occurred, or at the next meeting or special meeting of the Intergroup. Such persons chosen to fill said vacancies shall serve for the remainder of the unexpired term.

- B. A person chosen to fill any vacancy on the Board shall meet the qualifications as defined in Article IV, Section 3 and be aware of all responsibilities of that position as described and defined in Article IV.

Article V – Meetings

Section 1. Regular Meetings

- A. GPI shall meet monthly at a time and place designated by a Majority of the voting members.
- B. The regular April meeting shall be for the election of Executive Board Officers and Standing Committee Chairpersons. With the exception of emergency new business, all other standing agenda items will be eliminated at that meeting.
- C. The regular November meeting shall include the election of Regional Representatives and Alternates.
- D. The regular December meeting shall include the selection of the World Service Delegates that will attend the May World Service Business Conference. The number to be chosen will be chosen dependent on the available funds. The Budget Committee will make a recommendation as to the availability of funds.
- E. The regular May and November meetings shall include the formation of a committee to update all meeting information. The Recording Secretary will coordinate this committee. Committee members may include any O.A. member, i.e. non-Intergroup members are encouraged to participate. The committee will verify and update all information in the local meeting list, the VOR database and the Greater Pittsburgh Intergroup section of the World Service Office database. The committee will finish their work by the next Intergroup meeting.

Section 2. Special Meetings

- A. A special meeting may be called at any time by a majority vote

of the Intergroup Board by giving notice as prescribed in Article V, Section 3.

Section 3. Method of Notification

- A. Notification of all meetings shall consist of notices prepared by the Recording Secretary and distributed to each Group Secretary and/or IR ten (10) days prior to date of the meeting. Notification may also be made by placing an announcement in the VOR, by mail, or at the prior Intergroup meeting.

Section 4. Quorum

- A. Shall consist of whoever is present from the members of the Board, Standing Committee Chairpersons and Intergroup Representatives.

Article VI – Regional Representatives/World Service
Delegates and Alternates

Section 1. There shall be one (1) Regional Representative/WS Delegate for every fifteen (15) groups or fraction thereof. There shall be one (1) alternate Delegate for every two (2) Regional Representatives/WS Delegates or fraction thereof.

Section 2. Nominations to Regional Representative/WS Delegate and Alternates shall be made from the floor at the time of election.

Section 3. Qualifications of Regional Representative/WS Delegates:

- A. Shall be actively working the Twelve Step program of recovery for a period of no less than one (1) year.
- B. Shall have a working knowledge of the Twelve Traditions of Overeaters Anonymous.
- C. Shall have been a regular attendee of Greater Pittsburgh Intergroup, or any other recognized intergroup for no less than (1) year and have served as Chairperson of a Standing Committee, or on a Committee, or as a Regional Representative/W/S Delegate.

- D. Shall have a current abstinence of no less than one (1) year.
- E. Shall be a regular attendee of a group for a period of one (1) year.
- F. WS Delegates shall have at least two (2) years of service above the group level.(Permission for any exception in qualifications for valid reasons, if deemed credible by the trustees, may be received by application to the WSO.)
- G. Upon election, a Regional Representative/World Service Delegate cease to act as IR and their group may elect a new IR.
- H. Shall have attended at least one (1) Region 7 assembly in order to be eligible to attend the WSO Business Conference.

Section 4. Qualifications for Alternates.

A. Alternates for the World Service shall meet the same requirements as regular delegates.

- B. Shall have been actively working the Twelve Step program of recovery for a period of no less than six (6) months.
- C. Shall have a working knowledge of the Twelve Traditions of Overeaters Anonymous.
- D. Shall have been a regular attendee of GPI or any other Recognized intergroup for no less than six (6) months and have served on a committee.
- E. Shall have a current abstinence of no less than six (6) months.
- F. Shall be a regular attendee of a group for a period of six (6) months.
- G. Upon election, an Alternate shall cease to act as an IR and their group may elect a new IR.

Section 5. Method of Election.

A. The election shall be held annually.

- B. To be eligible for election, the nominee must meet the qualifications and have an understanding of the responsibilities of the position.
- C. In order to be elected to the position of Regional Representative/WS Delegate the nominee must:
 - 1. Be present at the election meeting or present his/her intent to accept the position in writing to the Board.
 - 2. Receive a simple majority vote of the voting members.

Section 6. Terms of Office

- A. Shall be elected to serve for a period of two (2) years.
- B. Shall serve no more than two (2) consecutive terms.
- C. After an interval of two (2) years, an individual will again be eligible for election, provided they have remained active as defined in Section 3.

Section 7. Responsibilities for Regional Representative/WS Delegates.

- A. Shall attend all Regional Assemblies and be available for the WSO Conference.
- B. Shall report orally and in writing the actions of the Region 7 Assembly. Copies of the written report are to be given to the Recording Secretary and the Archive Chairperson.
- C. Arrange for Intergroup visitations to groups as requested.
- D. Consult with groups concerning the Twelve Traditions of Overeaters Anonymous when requested.
- E. Shall serve as a member of the 12th Step Within Committee.
- F. Shall be removed after four (4) absences from Intergroup meetings during an election year.
- G. Shall be removed if unavailable for two (2) of three (3) assemblies/conferences.
- H. Shall be removed after four (4) absences from Regional Representative meetings during an election year. After an interval of one (1) year, an individual will again be eligible for election, provided they have remained active as defined in Section 3.
- I. Shall be willing to serve on committees at the Regional and World Service levels as required.

Section 8. Alternate Delegates

- A. Shall be available to represent GPI as needed when Regional Representatives are unavailable.
- B. Shall be available to assist Regional Representatives as needed.
- C. Shall be removed after four (4) absences from Intergroup meetings in an election year.
- D. Shall be removed if unavailable for one (1) of the two (2) Assemblies.
- E. Shall be removed after four (4) absences from Regional Representatives meeting in an election year. After an interval of one (1) year, an individual will again be eligible for election, provided they have remained active as defined in Section 3.

Article VII – Standing Committees

Section 1. Standing Committees

- A. The following Standing Committees may be established as required to carry out the purposes of the GPI in the most effective and efficient manner.
 - 1. Historical Archives
 - 2. Marathon Chairperson
 - 3. Professional Outreach and Public Information Chairperson.
 - 4. Speakers Bureau Chairperson
 - 5. Voice of Recovery Editor and Distributor
 - 6. Corresponding Secretary
 - 7. Webmaster
- B. The term of office for a Standing Committee shall be one (1) year.

- C. Standing Committee Chairpersons shall serve a maximum of two (2) consecutive terms, after which one may not be elected to the same position for a period of one (1) year. She/He may be elected to a different position during that time.
- D. Upon election as a Standing Committee Chairperson, members shall cease to be an Intergroup Representative for their individual group and that group may elect another IR.

Section 2. Qualifications for Standing Committee Chairpersons

- A. Shall have been actively working the Twelve Step recovery program for a period of no less than three (3) months.
- B. Shall have a working knowledge of the Twelve Traditions of Overeaters Anonymous.
- C. Shall have been a regular attendee of Greater Pittsburgh Intergroup, or any other recognized intergroup, for no less than three (3) months.
- D. Shall be currently maintaining abstinence for no less than three (3) months.
- E. Shall be a regular attendee of a group for a period of no less than three (3) months.

Section 3. Method of Election

- A. Election shall be held annually in the month of April.
- B. To be eligible for election, the nominee must meet the qualifications as defined in Section 2 and have an understanding of the responsibilities of the position.
- C. To accept the nomination a person must be present or prepare a statement defining his/her qualifications and intention to accept the position and present it to the Chairperson of Intergroup before the Intergroup meeting.
- D. A simple majority of voting IRs, Standing Committee Chairpersons, Regional Representatives/WS Delegates and the Executive Board is required.

Section 4. Committee Procedures

- A. Each committee may prescribe its own rules for calling and holding meetings and its method of procedures, subject to the Twelve Traditions of Overeaters Anonymous and these Bylaws.
- B. Past Committee Chairpersons may serve in an ex-officio capacity in their respective Committees.

Section 5. Responsibilities of Standing Committee Chairpersons

A. Historical Archives

- 1. Shall store items of historical value, i.e. newsletters, flyers, copies of news releases and other pertinent material.
- 2. Shall provide the VOR Editor with a quarterly article representative of the history of O.A. in Pittsburgh.
- 3. Shall be removed after four (4) absences from Intergroup meeting in an election year.

B. Marathon Chairperson

- 1. Shall coordinate one (1) weekend marathon per year.
- 2. Shall coordinate four (4) mini marathons as directed by GPI.
- 3. Shall coordinate a clearing house for mini marathons being sponsored by local groups.
- 4. Shall assist groups within GPI with information regarding the organization of marathons at their meeting place.
- 5. Shall make available information concerning marathons being held in other areas.
- 6. Shall, to the best of his/her ability, insure that marathons are not planned for major national or religious holidays.
- 7. Shall be removed after four (4) absences from intergroup meetings in an election year.

C. Professional Outreach & Public Information Chairperson

1. Shall act as a liaison between the professional community and GPI. The professional community is defined as doctors, psychologists, therapists, counselors, clergy, nurses, teachers, recruiters and other administrators for the military, directors and administrators of rehabilitation centers, hospitals and schools.
2. Coordinate speaking engagements as requested.
3. Contact the professional community & general public to provide them with information on OA and the Twelve Step program of recovery.
4. Handle press releases.
5. Arrange for (2) announcements in area newspapers monthly.
6. Arrange for public service announcements on TV and radio.
7. Arrange for speakers when requested by media.
8. Conduct public information campaigns (bus sign, billboards, posters, etc.)
9. Coordinates young peoples meetings in accordance with WSO guidelines for meetings.
10. Maintains a list of moderators for young peoples meetings.
11. Maintains a list of young people who will speak at meetings and schools when requested.
12. Shall be removed after four (4) absences from Intergroup meetings in an election year.

D. Speakers Bureau Chairperson.

1. Make available a list of currently qualified speakers. The list shall be revised and updated biannually.

2. Shall be in charge of audio-recording Intergroup-sponsored events, or be responsible for ensuring that someone taped the event if they are unable to attend.
3. Shall be in charge of copying and distributing of said event tapes as ordered by members of the fellowship.
4. Shall be in charge of main records regarding tapes ordered and shipped.
5. Shall be removed after four (4) absences from Intergroup meetings in an election year.

D. Voice of Recovery Editor & Distributor

1. Compile quarterly free newsletter in accordance with guidelines provided by WSO.
2. Collect articles for publication from groups and individuals.
3. Prepare newsletter for printing.
4. The following items should be included in the newsletter:
 - a. articles sharing experience and hope
 - b. notes highlighting the intergroup meeting
 - c. names and telephone numbers of Intergroup Officers and Standing Committee Chairpersons
 - d. And phone numbers of those willing to be on the late night network
 - e. Dates, times and locations of local upcoming marathons.
5. Distributes VOR to groups, individuals and other intergroups.
6. Maintains a ledger recording contact people and mailing addresses for each group.

7. Packages newsletters and makes them available at the intergroup meeting.
8. Mails all packets not picked up at the intergroup meeting.
9. Shall be removed after four (4) absences from intergroup meetings in an election year,

E. Corresponding Secretary

1. Pick up and distribute mail from the GPI post office box.
2. Send the Welcome Letter, a meeting list and information pamphlet to those that request it via the Telephone Answering Service and those referred by WSO.
3. Maintain a list of names and telephone numbers of those willing to sponsor by mail.
4. Disburse meeting information from the current WSO Meeting Directory as requested
5. Act as liaison between GPI and the Answering Service in any business matters.
6. Frequently pick up messages through the fax machine.
7. Maintain a list of names and telephone numbers of those willing to share their experience, strength and hope concerning compulsive overeating on an as needed or emergency basis.
8. Arrange to have messages taken care of personally, by a group or by referral to the above list.
9. Shall be removed after four (4) absences from Interegroup meetings in an election year.

F. Webmaster

1. The GPI webmaster maintains and updates the pages, links and information on www.gpigoa.org in accordance with the

OA Web Site development guidelines as described in <http://www.oa.org/pdf/WebGuidelines.pdf>

2. Twice a year the Webmaster shall submit a hardcopy and a CD-ROM with the contents of the GPI website pages, web hosting contact information, and current passwords to the Archives Chair.
3. The Webmaster shall change the passwords whenever one or more of the following chair people resign, rotate out, or are removed: Archives Chair, Recording Secretary, and Webmaster.
4. When passwords are changed, the new passwords will be given in writing to the people with the following positions for filing purposes only: Archives Chair, Recording Secretary.
5. The Webmaster interacts with a web hosting company to ensure that the website is running properly.
6. Information is updated in a timely fashion (information is pulled down before it is two (2) weeks outdated and new information is posted within two (2) weeks of receipt by webmaster).
7. The GPI webmaster also administers the e-mail accounts for GPI, making sure that gpigoa.org e-mail accounts for each service position point to the correct personal e-mail address of the service person.
8. At least twice a year, the GPI webmaster checks the e-mail for each GPI account and deletes spam.

Section 6. Ad hoc Committees

- A. Committees appointed to perform a particular task. These Committees are not ongoing, but will disband when the task is completed to the satisfaction of GPI. The GPI Chairperson may appoint ad hoc committee members and a chairperson for it.

Article VIII – Source of Funds

Section 1. Source of Funds

- A. Voluntary contributions of the member groups shall be the Primary source of funds.
- B. Secondary source of income may be such projects or activities as may be authorized by GPI according to Tradition six.
- C. GPI may accept donations from O.A. members in accordance with guidelines from WSO.
 - 1. The maximum allowable annual donation to the GPI is to be limited to five hundred (\$500) dollars.
 - 2. Bequest not to exceed five hundred (\$500) dollars may be accepted, provided that said bequest is the sole bequest from any member.
- D. The acceptance of bequests or donations from any outside source is prohibited.
- E. GPI shall not accept the responsibility for trusteeship over, or enter into, the distribution or allocation of funds set up outside of Overeaters Anonymous.
- F. There shall be no accumulation of funds beyond current necessities with retention of only a prudent reserve for contingencies.

Article IX – Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order shall govern this Intergroup in all cases to which these are applicable and in which they are not inconsistent with these Bylaws, the OA, Inc. Bylaws, Subpart B, the Twelve Traditions or any special rules of order GPI may adopt.

Article X – Amendments to Bylaws

Section 1. Amendments to these Bylaws may be made by any group member of the groups that form GPI.

- A. Amendments must be submitted in writing to the Bylaws Chairperson.
- B. The Bylaws Chairperson will notify GPI of the proposed amendment by announcing it as part of the Bylaws Chairperson's report at the next GPI meeting.
- C. The Bylaws Chairperson will present the amendment to the Chairperson of Intergroup in writing fifteen (15) days prior to the following meeting.
- D. The GPI Chairperson will have the amendment printed on the agenda.

Section 2. There is a two-third (2/3) majority required to amend these Bylaws.

Article XI – Major Policy Matters

Section 1. Matters which affect GPI and /or groups within its service shall be referred to the Board of this Intergroup. Matters which relate to Overeaters Anonymous as a whole shall be referred to the World Service Board of Trustees.

Article XII – Dissolution

Section 1. Upon the dissolution of this association, after paying or adequately providing for the debts and obligations of the association, the remaining assets shall be distributed to the World Service Office of Overeaters Anonymous, or to a non-profit fund, association, foundation or corporation, which is organized and operated exclusively for charitable, educational or religious and/or scientific purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

Section 2. No part of the net earnings of this association shall ever inure to, or be used for the benefit of, or be distributed to, its members, trustees, officers, or other private persons, except that the association shall be empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the express purposes for which it is formed.